



EDIS COMPANY

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August 21, 2012

Via Email & U. S. Mail

Mr. Pat Russell
Diamond Materials
924 S. Heald Street
Wilmington, DE 19801

Re: Polytech School District
Polytech High School Renovations and Additions – Bid Pac A

Dear Pat:

On behalf of the Polytech School District you are authorized to proceed with the work associated with Contract A-01 Sitework and Landscaping. It is Polytech School District's intent to issue a contract in the amount of Three Million Three Hundred Sixty Seven Thousand Four Hundred Sixty Dollars for this work itemized as follows:

Contract A-01 – Sitework: Diamond Materials

Base Bid	\$3,367,460	
Alternate 1	82,731	Recommended
Alternate 2	261,540.	Deferred
Alternate 3	31,545	Deferred
Alternate 4	25,135	Deferred
Alternate 5	14,256	Deferred
Alternate 6	69,000	Deferred
Alternate 7	86,025	Deferred
Alternate 8	70,000	Deferred
Alternate 9	12,685	Recommended

Please submit the following start-up documents:

1. Performance and Labor and Material Payment Bonds
2. Certificate of Insurance (see attached sample)
3. Emergency Information Form (attached)
4. Site specific Safety Policy and MSD sheets
5. Schedule of Values
6. Project Construction Schedule

The above information should be directed to my attention and needs to be received by our office as soon as possible. Please note that your contract will be the same date as the date of this letter of intent.



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Congratulations and we look forward to working with you on this project. If you have any questions, please do not hesitate to contact me.

Sincerely,

EDiS Company

Christian J. McCone
Sr. Project Manager
CJM:jr

Attachments: Sample Certificate of Insurance
Emergency Information Memo

cc: Dr. Dufendach, Martin Dusbiber, Michael Riemann, Jerry Doherty

110 SOUTH POPLAR STREET • SUITE 400 • WILMINGTON, DE 19801
127 EAST CHESTNUT STREET • SUITE C • WEST CHESTER, PA 19380

NEW BUSINESS

Construction Update

Mr. Dusbiber, Delaware Architects, showed the Board several slides of the final drawings for the courtyard, new entrance, multipurpose room, and interior lobby area of the addition. Mr. Dusbiber said that they hope to begin work in September. Mr. Dusbiber asked the Board for their approval of the final construction drawings.

Mrs. Walls moved, seconded by Mr. Hammond, to formally approve the final drawings – CD Phase - of the Auditorium/Classroom Addition and Renovation project. Motion passed unanimously.

Bids

Mr. Doherty, EDiS, presented Bid Package “A” for the Auditorium/Classroom Addition and Renovation Project for the Board’s approval. He said that EDiS has met with the apparent low bidder, Diamond Materials, and verified that their bid complies with the requirements of the Contract Documents. Bid Package “A” is for the sitework portion of the project.

Mr. Doherty said that EDiS is recommending awarding Bid Package “A” with Alternate 1 (additional work for the multipurpose room) and Alternate 9 (removal and regrading of old septic fields).

Mr. Doherty said that project is on schedule and on budget. He said that DelDot is requiring that the travel lanes be widened and a left hand turn lane be established as part of the project approval process. He said that EDiS is exploring options for the west entrance, the proposed bus entrance and exit.

Dr. Jones moved, seconded by Mr. Hammond, to approve awarding Bid Package “A” to include Alternates 1 and 9 for a total of \$3,462,876.00 as presented to Diamond Materials. Motion passed unanimously.

Mr. Dusbiber recommended awarding the contract for the Dental Lab Renovation project to the lowest bidder, J.S. Kramer, Inc. The dental lab will undergo a complete renovation including the dental lab, reception area, classroom area, restrooms, and dark room. The work is anticipated to be completed within 90 days.

Dr. Jones moved, seconded by Mrs. Walls to award the contract for the Dental Lab Renovation project to J.S. Kramer, Inc. in the amount of \$312,699 as recommended. Motion passed unanimously

Crisis Intervention Plan/Suicide Prevention Training Plan

Dr. Zych said that the administrators and guidance counselors received postvention